



GUIDELINES FOR RETAIL VENDORS & RELEASE

**THIS FORM IS REQUIRED FOR FESTIVAL VENDORS TO PARTICIPATE.
If accepted - Vendor must return this signed form, Sales Tax Permit, and
booth payment before THURSDAY, JANUARY 2, 2025.**

Contact Name: _____ Phone #: _____

Business/Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

GENERAL INFORMATION:

Congratulations on your acceptance in the 2025 Bastrop Tx Mardi Gras Festival. This is our 2nd Annual celebration, with plans to grow our festival in years to come. Vendors are not guaranteed exclusivity for this event. Vendor to provide their own equipment and setup. Power will **NOT** be provided. We request that you maintain a high level of presentation and professionalism with your booth display and products. We prefer you utilize professional grade white tent/canopy. Feel free to decorate your booth with a Mardi Gras theme!

EVENT DATES & TIMES:

February 1, 2025, 10:00am-5:00pm
Setup- 8:00-9:30am

EVENT LOCATION:

Downtown Bastrop, TX - Main Street District

ITEMS TO BE SUBMITTED WITH THIS FORM:

1. STATE OF TEXAS SALES TAX PERMIT

2. VENDOR FEES (Payable to "City of Bastrop")

- 10 x 10 Booth - \$100
- 10 x 10 Booth for Non-Profit - \$75
- 10 x 20 Booth - \$200
- 10 x 20 Booth for Non-Profit - \$150.00

To Pay By Check mail to:

City of Bastrop
Attn: Mardi Gras
1311 Chestnut St.
Bastrop, TX 78602

To Pay By Credit Card:

Call Elisa Puentes (512)332-8989

VENDOR SPACE INFORMATION:

Unloading assistance not available. Vendors are responsible for providing their own tables, chairs, shade coverings/tents, etc. Spaces are assigned to avoid having similar food/products side-by-side.

SET-UP:

Vendors may begin to arrive at 8:00am. Streets will be closed and you will need to dolly/cart your equipment, supplies, materials to your assigned vendor location. **NO VEHICLES WILL BE ALLOWED IN FESTIVAL AREA & NO SET UP ALLOWED BEFORE 8 am.** You will be notified of your booth block location and nearest parking lot the week of the event. No vendor will be permitted entry after 9:30am. Vendors are asked to be in place at 10am. Please take measures to weigh down all tents and materials in case of winds. We prefer your tent to be a professional grade white tent. (Failure to follow set-up rules may result in removal from the list of accepted vendors for future events.)

TEAR DOWN:

Event concludes at 5:00pm. **No early tardowns.** (Early tear-down may result in removal from list of accepted vendors for future events.)

INCLEMENT WEATHER:

Should inclement weather be in question, a determination will be made by City authorities, and you will be notified 24 hours prior to event with the decision that is made and alternate location.

I fully understand that my participation in the 2025 City of Bastrop TX Mardi Gras Festival (the "Festival") presents exposure to the risk of personal injury, death, or property damage. I hereby acknowledge that participation in this event is voluntary and agree to assume any such risks. I hereby release, discharge, and agree not to sue or otherwise bring any claim(s) or proceeding(s) against the City of Bastrop, its officials, officers, agents, employees, representatives, or volunteers (collectively, the "Released Parties") for any injury, death or damage, to or loss of personal property arising out of, or in connection with, participation in the Festival from whatever cause, including the active or passive negligence or any wrongful act or omission of any one or more of the Released Parties or any other participants in the Festival.

In consideration for being permitted to participate in the Festival, I hereby agree, for myself, my heirs, administrators, executors, and assigns, to indemnify and hold harmless the Released Parties from any and all claims, demands, actions or suits arising out of or in connection with my participation in the Festival. **This agreement to indemnify and hold harmless the Released Parties includes any and all claims for personal injury, death, or damage to or loss of personal property even if caused in whole or in part by any one or more of the Released Parties' intentional conduct, gross negligence or other reckless or willful and wanton conduct.** I also agree and acknowledge that any Festival participant may be captured in photographs, videos or other imagery or media while participating, and I

grant the full and unrestricted use of any such photograph(s), videos or other imagery or media for reproduction or display in City sponsored publications and any other media. I have carefully read this Vendor Release, Indemnity, and Hold Harmless Agreement, fully understand its contents, understand that it includes a full release of all liability and I sign it on my own free will. I have read the 2025 Bastrop TX Mardi Gras Guidelines for Vendors/Exhibitors, and I agree to abide by the stated rules and procedures. I hereby consent to the enforcement of all the guidelines, rules and instructions of the Festival. By signing below, applicant hereby certifies that applicant has read, understood, and accepted the terms and conditions set forth above. Applicant is responsible for obtaining all pertinent licenses, insurance, and permits. Applicant also certifies that all information provided is true and correct and that applicant's signature represents a commitment to participate in the Festival.

Printed Name: _____ Phone: _____

Signature: _____ Date: _____